

General Information and Services

Audiovisual Equipment

The Riviera, Located behind the Registration Desk outside of Royale Pavilion, Lobby Level.

Audiovisual equipment should have been ordered by February 9, 2013. Scheduling of equipment ordered by that date is handled by Pick's A.V.

Resolutions Committee

An open meeting of the CCCC Committee on Resolutions, chaired by Hephzibah Roskelly, will be held Thursday, March 14, 5:30–6:30 p.m. (open), 6:30–7:30 p.m. (closed) in the Monaco 14, Monaco Tower, 24th Floor.

Nominating Committee

An open meeting of the CCCC Nominating Committee, chaired by Linda Bergmann, will be held on Thursday, March 14, 10:00 a.m.–Noon, in the Monaco 13, Monaco Tower, 24th Floor.

Planning for Next Year's CCCC Convention

Individuals interested in discussing program proposals for the 2014 CCCC Convention in Indianapolis, IN, March 19-22, 2014 are invited to meet with Adam Banks, 2014 Program Chair, at the CCCC Registration Desk, 10:00 a.m.–Noon, Pavilion Royale 1,2,3, Lobby Level.

Smoking

The Riviera Hotel meeting space is a smoke-free environment. However, the Casino and some sleeping rooms do allow smoking.

Nonsexist Language

All CCCC/2013 program participants were sent and asked to use the official CCCC position statement and guidelines for nonsexist language at their session.

Copying Service

CCCC cannot provide onsite duplicating service; however, copying services are provided at The Riviera Business Center.

Emergencies

To summon the fire department, the police, or an ambulance (for medical emergencies only), dial 911 and give the nature of the emergency, your location, and the telephone number you are calling from.

Medical and Dental. Most hotels can put you in touch with a doctor or dentist. Inquire at the hotel front desk or ask the hotel operator.

Fire Safety. Although hotel fires are rare, the Executive Committee has asked that convention participants be given complete advice on what to do in case of fire in their hotel. Hotels are equipped with a variety of fire-protection devices—smoke alarms, sprinklers, fire-retardant materials—but none of them is designed to put out fires. They merely contain a fire, impeding its growth and progress long enough to permit the fire department to arrive on the scene. Fire safety in a hotel ultimately depends on the hotel staff's prompt response to reports of fire or smoke. Most hotel staffs will verify the presence of a reported fire before summoning the fire department. To report a fire, call the hotel operator and give your name, location, and the location of the suspected fire. Depending on the circumstances, some fire-safety consultants recommend that after you have called the hotel operator, you also call the local fire department: dial 911. This step will result in the fire department coming to the hotel even as the hotel staff is verifying your report of the fire. You hazard a false alarm on the one hand; on the other, you may be responsible for bringing the fire quickly under control because you have bypassed the hotel's verification procedure. Apart from reporting a suspected fire, you should be aware of various precautions to be taken for your own safety in the event of a fire. A summary of some recommended precautions follows:

As you are escorted to your room for the first time by the hotel bell staff, check the location of the exit nearest your room. You should know exactly how many doors are between your room and the exit. You might have to crawl to this exit in a dark or smoke-filled corridor. If there's a fire alarm or warning call from the hotel management, don't stop to gather personal belongings or work papers. Just get out as quickly as possible. *Take your room key.* You may find it necessary to retreat to your room. Before you open the door to the corridor, put your palm against it and touch the knob. If the door is cool, open it slowly, keeping your foot braced against the bottom. (This helps you slam the door shut if you discover fire or smoke outside.) *If the door is hot, do not open it.* Soak blankets or towels in water and pack them around the door.

If you must crawl to an exit door, stay close to the wall to avoid anyone running. If you can't leave your room, wait by the window to be rescued. Stay close to the floor to avoid breathing smoke. To increase ventilation, open or break the window (if you don't see smoke or flames rising past the window). Don't jump from the upper floors of a burning building. Wait for the firefighters to rescue you. Let them know you're there by waving towels or coats out the windows.

SPECIAL EVENTS

WEDNESDAY'S SPECIAL EVENTS: March 13

Research Network Forum

Grande Ballroom A, First Floor
9:00 a.m.–5:00 p.m.

Consortium of Doctoral Programs in Rhetoric and Composition

Grande Ballroom D, First Floor
1:30–5:00 p.m.

Exultation of Larks: Poet-to-Poet

Skybox 212, Second Floor
1:30–5:00 p.m.

Qualitative Research Network

Royale 6, First Floor
1:30 p.m.–5:00 p.m.

Intellectual Property in Composition Studies

Grande Ballroom C, First Floor
2:00–5:30 p.m.

Newcomers' Orientation

Grande Ballroom B, First Floor
5:15 p.m.–6:15 p.m.

Coalition of Women Scholars

Grande Ballroom D, First Floor
6:00–8:00 p.m.

Rhetoricians for Peace—Media Propaganda in Managed Democracy

Grande Ballroom C, First Floor
6:00–9:00 p.m.

Master’s Degree Consortium of Writing Studies Specialists

Royale 4, First Floor
6:30–8:30 p.m.

Public Image of the Two-Year Colleges: Hallmarks of Fame

Royale 6, First Floor
6:30–7:30 p.m.



SPECIAL EVENTS

THURSDAY'S SPECIAL EVENTS: March 14

Newcomers' Coffee Hour

Grande Ballroom A, First Floor
7:30–8:15 a.m.

Opening Session

Grande Ballroom E/F, First Floor
8:30–10:00 a.m.

At this session we honor both the 2013 Exemplar Award Winner and our Scholars for the Dream Travel Award Winners and also hear the CCCC Chair's address. Please join us.

Scholars for the Dream Reception

Grande Ballroom F, First Floor
6:00–7:00 p.m.

Everyone is invited!

Winners of the Scholars for the Dream Travel Awards (announced in the Opening General Session) are chosen by a Selection Committee. All are first-time presenters at the CCCC Convention and are selected on the basis of the extended abstracts of their proposals that each submitted. All are members of groups historically under-represented in CCCC (African Americans, Asian Americans, Mexican Americans, Puerto Ricans and other Latin and Latino Americans, and American Indians). Join these at the reception to meet them personally and learn about their research interests.

SPECIAL EVENTS

FRIDAY'S SPECIAL EVENTS: March 15

Awards/Recognition Reception

Grande Ballroom A, First Floor

5:00–6:30 p.m.

At this reception we announce the winners of the 2013 Outstanding Book Award, The James Berlin Memorial Outstanding Dissertation Award, The Braddock Award, the Award for best article in *TETYC*, and the Nell Ann Pickett Service Award. Past CCCC chairs and distinguished guests will be recognized. A reception follows. Please attend and honor your colleagues.

TYCA Talks

Royale 7, First Floor

6:30–7:30 p.m.

This special event brings together two-year college faculty and those with shared interests to meet one another, form liaisons, and become better informed about the work of the regional organizations and national TYCA. Each member of the national TYCA Executive Committee will be introduced, and each of the seven regional representatives will give a brief overview of initiatives and news from their regions. All participants will have time for get-acquainted conversation, the opportunity to join with others in forming a panel for future conventions, and the time to share challenges and best practices of two-year college faculty.

The Twenty-Fifth Annual Poetry Forum: Exultation of Larks

Capri 104, First Floor

7:30–10:30 p.m.

CCCC Jam

Grande Ballroom E, First Floor

9:30 p.m.–1:00 a.m.

CCCC isn't CCCC without a night of fun, dancing, and partying! And Friday night will be the jam to beat all jams. So, bring your best two-step, your coolest moves and get your party on at the C's!

Sponsored by McGraw Hill

SPECIAL EVENTS

SATURDAY'S SPECIAL EVENTS: March 16

TYCA Annual Breakfast

Grande Ballroom E, First Floor

7:00 a.m.–8:00 a.m.

This lively annual event presents TYCA's Outstanding Programs in English Awards and the Fame Award for media reference to two-year colleges. Come, break muffins, eat a hot breakfast, and talk with convivial two-year college faculty and other boosters. National TYCA is a national coalition of the seven TYCA Regional Conferences, each of which has retained its separate identity. Because this breakfast is partially supported by donations from book publishers, educational software companies, and many textbook authors who teach at two-year colleges, the cost per person is only \$25.00. Tickets should have been ordered in advance. You can check at the Registration Desk, Royale Pavilion, to see if any tickets are still available.

Annual Business/Town Hall Meeting

Grande Ballroom B, First Floor

8:00 a.m.–9:15 a.m.

The CCCC annual business meeting happens at 8:00 a.m. Saturday. It's open to all CCCC members, and as veterans of that meeting well know, there is inevitably a lively exchange on crucial issues.