General Information and Services

Audiovisual Equipment
Renaissance Hotel, Washington Room, Lobby Level, and Americaís Convention Center, Room 250, 251, Level 2
Audiovisual equipment should have been ordered by February 9, 2012. Scheduling of equipment ordered by that date is handled by Pick’s A.V.

Resolutions Committee
An open meeting of the CCCC Committee on Resolutions, chaired by Doug Eyman, will be held Thursday, March 22, 5:30–6:30 p.m. (open), 6:30–7:30 p.m. (closed) in the Renaissance Hotel, Lafayette Room, Mezzanine Level

Nominating Committee
An open meeting of the CCCC Nominating Committee, chaired by Kelly Ritter, will be held on Friday, March 23, 8:00-10:00 a.m., in the Renaissance Hotel, Hawthorne Room, 21st Floor.

Planning for Next Yearís CCCC Convention
Individuals interested in discussing program proposals for the 2013 CCCC Convention in Las Vegas, NV, March 13-16, 2013 are invited to meet with Howard Tinberg, 2013 Program Chair, at the CCCC Registration Desk, 10:00 a.m.–Noon, America’s Convention Center, and Exhibit Hall 1, Level 1.

Smoking
The Renaissance Hotel and the America’s Convention Center have a smoke-free environment. No smoking is allowed in the hotel or Center.

Nonsexist Language
All CCCC/2012 program participants were sent and asked to use the official CCCC position statement and guidelines for nonsexist language at their session.

Copying Service
CCCC cannot provide onsite duplicating service; however, copying services are provided at the Renaissance’s Business Center and America’s Convention Center Business Center.
Emergencies

To summon the fire department, the police, or an ambulance (for medical emergencies only), dial 911 and give the nature of the emergency, your location, and the telephone number you are calling from.

Medical and Dental. Most hotels can put you in touch with a doctor or dentist. Inquire at the hotel front desk or ask the hotel operator.

Fire Safety. Although hotel fires are rare, the Executive Committee has asked that convention participants be given complete advice on what to do in case of fire in their hotel. Hotels are equipped with a variety of fire-protection devices—smoke alarms, sprinklers, fire-retardant materials—but none of them is designed to put out fires. They merely contain a fire, impeding its growth and progress long enough to permit the fire department to arrive on the scene. Fire safety in a hotel ultimately depends on the hotel staff’s prompt response to reports of fire or smoke. Most hotel staffs will verify the presence of a reported fire before summoning the fire department. To report a fire, call the hotel operator and give your name, location, and the location of the suspected fire. Depending on the circumstances, some fire-safety consultants recommend that after you have called the hotel operator, you also call the local fire department: dial 911. This step will result in the fire department coming to the hotel even as the hotel staff is verifying your report of the fire. You hazard a false alarm on the one hand; on the other, you may be responsible for bringing the fire quickly under control because you have bypassed the hotel’s verification procedure. Apart from reporting a suspected fire, you should be aware of various precautions to be taken for your own safety in the event of a fire. A summary of some recommended precautions follows:

As you are escorted to your room for the first time by the hotel bell staff, check the location of the exit nearest your room. You should know exactly how many doors are between your room and the exit. You might have to crawl to this exit in a dark or smoke-filled corridor. If there’s a fire alarm or warning call from the hotel management, don’t stop to gather personal belongings or work papers. Just get out as quickly as possible. Take your room key. You may find it necessary to retreat to your room. Before you open the door to the corridor, put your palm against it and touch the knob. If the door is cool, open it slowly, keeping your foot braced against the bottom. (This helps you slam the door shut if you discover fire or smoke outside.) If the door is hot, do not open it. Soak blankets or towels in water and pack them around the door.

If you must crawl to an exit door, stay close to the wall to avoid anyone running. If you can’t leave your room, wait by the window to be rescued. Stay close to the floor to avoid breathing smoke. To increase ventilation, open or break the window (if you don’t see smoke or flames rising past the window). Don’t jump from the upper floors of a burning building. Wait for the firefighters to rescue you. Let them know you’re there by waving towels or coats out the windows.
SPECIAL EVENTS

WEDNESDAY’S SPECIAL EVENTS:
March 21

NCTE/NCATE Reviewers Training
Renaissance Hotel, Pershing Room, Lobby Level
8:30 a.m.–4:30 p.m.

Research Network Forum
Renaissance Hotel, Majestic Ballroom, Salon E, Second Floor
9:00 a.m.–5:00 p.m.

Consortium of Doctoral Programs in Rhetoric and Composition
America’s Convention Center, Room 227, Level 2
1:30 p.m.–5:00 p.m.

Exultation of Larks: Poet-to-Poet
America’s Convention Center, Room 240, Level 2
1:30 p.m.–5:00 p.m.

Qualitative Research Network
America’s Convention Center, Room 229, Level 2
1:30 p.m.–5:00 p.m.

Intellectual Property in Composition Studies
America’s Convention Center, Room 228, Level 2
2:00 p.m.–5:30 p.m.

Newcomers’ Orientation
America’s Convention Center, Room 230/231, Level 2
5:15 p.m.–6:15 p.m.
Coalition of Women Scholars
Renaissance Hotel, Majestic Ballroom, Salon A/B, Second Floor
6:00–8:00 p.m.

Rhetoricians for Peaceó Where are the Rhetoricians?
Rhetorical Intervention as Activism
Americaís Convention Center, Room 227, Level 2
6:00–10:00 p.m.

Masterís Degree Consortium of Writing Studies Specialists
Americaís Convention Center, Room 101, Level 1
6:30–8:30 p.m.

Public Image of the Two-Year Colleges: Hallmarks of Fame
Renaissance Hotel, Majestic Ballroom, Salon C, Second Floor
6:30-7:30 p.m.
SPECIAL EVENTS

THURSDAY’S SPECIAL EVENTS:
March 22

Newcomers’ Coffee Hour
Renaissance Hotel, Crystal Ballroom, 20th Floor, Grand Tower
7:30–8:15 a.m.

Opening Session
Renaissance Hotel, Majestic Ballroom, Salons D-E, Second Floor
8:30–10:00 a.m.
At this session we honor both the 2012 Exemplar Award Winner and our Scholars for the Dream Travel Award Winners and also hear the CCCC Chair’s address. Please join us.

Scholars for the Dream Reception
Renaissance Hotel, Statler Room, Lobby Level
6:00–7:00 p.m.
Everyone is invited!
Winners of the Scholars for the Dream Travel Awards (announced in the Opening General Session) are chosen by a Selection Committee. All are first-time presenters at the CCCC Convention and are selected on the basis of the extended abstracts of their proposals that each submitted. All are members of groups historically under-represented in CCCC (African Americans, Asian Americans, Mexican Americans, Puerto Ricans and other Latin and Latino Americans, and American Indians). Join these at the reception to meet them personally and learn about their research interests.
SPECIAL EVENTS

FRIDAY’S SPECIAL EVENTS:
March 23

Awards/Recognition Reception
Renaissance Hotel, Majestic Ballroom, Salon D, Second Floor
5:00–6:30 p.m.
At this reception we announce the winners of the 2012 Outstanding Book Award, The James Berlin Memorial Outstanding Dissertation Award, The Braddock Award, the Award for best article in TETYC, and the Nell Ann Pickett Service Award. Past CCCC chairs and distinguished guests will be recognized. A reception follows. Please attend and honor your colleagues.

TYCA Talks
Renaissance Hotel, Landmark Ballroom, Salon 6, Lobby Level
6:30–7:30 p.m.
This special event brings together two-year college faculty and those with shared interests to meet one another, form liaisons, and become better informed about the work of the regional organizations and national TYCA. Each member of the national TYCA Executive Committee will be introduced, and each of the seven regional representatives will give a brief overview of initiatives and news from their regions. All participants will have time for get-acquainted conversation, the opportunity to join with others in forming a panel for future conventions, and the time to share challenges and best practices of two-year college faculty.

The Twenty-Fifth Annual Poetry Forum:
Exultation of Larks
Renaissance Hotel, Landmark Ballroom, Salon 7, Lobby Level
7:30–10:30 p.m.
SATURDAY’S SPECIAL EVENTS:  
March 24

TYCA Annual Breakfast  
Renaissance Hotel, Majestic Ballroom D, Second Floor  
7:00 a.m.–8:00 a.m.  
This lively annual event presents TYCA’s Outstanding Programs in English Awards and the Fame and Shame Awards for media reference to two-year colleges. Come, break muffins, eat a hot breakfast, and talk with convivial two-year college faculty and other boosters. National TYCA is a national coalition of the seven TYCA Regional Conferences, each of which has retained its separate identity. Because this breakfast is partially supported by donations from book publishers, educational software companies, and many textbook authors who teach at two-year colleges, the cost per person is only $25.00. Tickets should have been ordered in advance. You can check at the Registration Desk, Exhibit Hall, to see if any tickets are still available.

Annual Business/Town Hall Meeting  
Renaissance Hotel, Majestic Ballroom E, Second Floor  
8:00 a.m.–9:15 a.m.  
The CCCC annual business meeting happens at 8:00 a.m. Saturday. It’s open to all CCCC members, and as veterans of that meeting well know, there is inevitably a lively exchange on crucial issues.